

CLEARWATER PARKS & RECREATION DEPARTMENT
RESIDENCY GUIDELINES

I. RESIDENTS:

- A. Provide proof of residency: It is up to the applicant to prove that he or she is a current resident of the City of Clearwater. Any two (2) of the following original documents will be sufficient. Photocopies are not acceptable.

Proof of dependency – Birth certificate or other proof of dependency may be required.

1. A current State of Florida photo identification card or current vehicle registration.
2. A current, original voter identification card showing the City as "CW".
3. Any original utility bill less than 90 days old that shows applicant's name and a City of Clearwater residential address as the service address. "Utility" includes electric, telephone, water, and/or cable bills.
4. A current year, original, property tax bill (or notice) in your name showing a City of Clearwater property address.
5. An original notarized or registered deed, mortgage or lease showing your name as the owner or occupant at that City of Clearwater address.
6. An original notarized statement from an adult relative that you are a full time resident in his or her home and any other two proofs listed above showing that home has a City of Clearwater address.

- B. FAMILY: Husband and wife or two persons with a Registered Domestic Partnership with the City of Clearwater or Pinellas County, Florida, or a legal guardian and their children who live in the same household, who are 18 years of age or under, or less than 23 years of age and a full-time college student. Verification of any age or family status may be required.

- C. Complete and sign the Recreation Card Application.

- D. Pay the appropriate registration fee.

Note 1: "Permanent" City of Clearwater employees, their immediate family members, City of Clearwater retirees and active duty members of the U.S. Coast Guard or military and their immediate families (proof required) are exempt from the other proof of residency requirements.

Note 2: Falsified Information - Falsification of application information may disqualify the applicant from future participation in City of Clearwater recreation programs and co-sponsor sports participation.

II. RETIREE'S: (Rec Card/Plus Free)

- A. Provide proof of current pension pay stub with medical insurance.

III. NON-RESIDENTS: Programs that typically reach capacity may have registration procedures that give Clearwater residents priority.

IV. NON-RESIDENT DISABLED VETERANS: Will need to provide documentation from the Veterans Administration; which will be attached to the Rec. Card Application.

IIV. ALL PARTICIPANTS PLEASE NOTE:

- A. Personal training is prohibited at any of our facilities, unless the individual is a contract instructor with the City of Clearwater.
- B. Lost Cards – A replacement card for residents and non-residents cost \$5 plus tax.
- C. Refund Policies

All refund requests are subject to administration approval. Allow four to six weeks for refunds to be processed.

Recreation Cards Refunds

Recreation Cards will not be refunded after ten business days from date of issue. Requests for refunds must be submitted in writing with the card or pass attached. A \$10.00 processing fee will be deducted from all refunds.

Open Swim/Open Skate Refund

If the city must close a pool or skate park unexpectedly, participants who have been at the facility for less than an hour may be given a rain check for another visit.

Retain ORIGINAL at the center for the calendar year. When the new calendar year starts send ORIGINALS to Parks and Recreation Administration for processing and retention in accordance with City and State guidelines.

S:drive/Forms/Participant Card Application/1800-0179 (Revised March 2016)